



# 2017 Recipient Agreement



## Overview

Swine Week is an annual community service event hosted by Student Council and the student body of Edmond Memorial High School. The students, faculty and staff of Edmond Memorial, along with the Edmond and Oklahoma City communities, will raise money for a chosen recipient. The organization chosen by the Swine Week will work with the Student Chairs and the Swine Week advisor to choose where and how the money raised will be used.

## Organization Information

Organization Name: \_\_\_\_\_

Organization Contact Person (1) \_\_\_\_\_ Title: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Organization Contact Person (2) \_\_\_\_\_ Title: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

## Expectations and Monetary Agreement

(1) By partnering with Edmond Memorial High School in our fundraising efforts you are also agreeing to provide a liaison for Student Council to work closely with in regards to event planning and networking, and your organization agrees to not hold fundraising events during Swine Week time.

(2) Your organization must be willing to receive considerable media attention and provide press quotes and releases, interviews, logos, photos, videos, as well as personal stories from staff, volunteers and clients. You must also provide a presence or representative at all Swine Week events, make speeches at assemblies, and assist with promotion of all events.

(3) You must be willing to contact supporters and financial backers to help raise money with Swine Week. Swine Week will be held March 6-10, 2017.

**Note:** Every year Edmond Memorial High School joins with the other Edmond High Schools and picks a Common Thread Recipient. The Common Thread is an Oklahoma-based non-profit organization that receives **5%** of the funds raised from each school. The total that is announced at the final assembly during Swine Week includes expenditures and the 5% that is going to the Common Thread. We will then write the Swine Week Recipient a check for the amount of money less expenditures and the 5% donated to the Common Thread. *Expenditures include event expenses, public relations, and materials for mail outs and printing.*

**By signing below, you indicate that you understand and agree to the fundraising process describe above.**

\_\_\_\_\_  
Recipient Representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
Swine Week Chair

\_\_\_\_\_  
Date

\_\_\_\_\_  
Swine Week Chair

\_\_\_\_\_  
Date

\_\_\_\_\_  
Swine Week Chair

\_\_\_\_\_  
Date

\_\_\_\_\_  
Swine Week Advisor

\_\_\_\_\_  
Date

\_\_\_\_\_  
EMHS Principal

\_\_\_\_\_  
Date