



SWINE * WEEK * APPLICATION



2022 Application for Consideration

DEADLINE: August 31, 2021

To be considered as a possible recipient of Edmond Memorial's Swine Week contributions, please:

1. Complete application in its entirety
2. Submit written proof of your organization's 501c3nonprofit status
3. Submit annual budget
4. Include any other budget materials you feel would highlight your organization, such as brochures, annual reports, PSAs, video, etc.
5. Return application, budget, and proof of nonprofitstatus to:

Edmond Memorial High School

ATTN: Jeff Lovett

1000 East 15th Street

Edmond, OK 73013

CONTACT INFORMATION

Legal Organization Name: _____

Street Address: _____

City: _____ State: _____ Zip: _____

Organization Website: _____

Organization President/Executive Director: _____

Phone Number: _____

E-mail Address: _____

Contact Person (if different): _____

Phone Number: _____

E-mail Address: _____

We would like to be considered for common thread between all three high schools: YES NO____

PREVIOUS GIFTS

Has your organization previously received a donation from any of the following?

Edmond Memorial's Swine Week YES NO YEAR: _____

Edmond North's Balto Week YES NO YEAR: _____

Edmond Santa Fe's DWDW Week YES NO YEAR: _____

Deer Creek's WWF Week YES NO YEAR: _____

ORGANIZATION INFORMATION

Total Organization Budget: _____

Total # of Board Members: _____ Total # of Staff: _____

Total # of Volunteers: _____ Oklahomans Served: _____

Organization Mission Statement: _____

Brief Description of Organization: _____

ORGANIZATION INFORMATION Continued...

Population Served: _____

Organizational Programming (Please describe the activities and programs of your organization. Attach additional pages as needed: _____

Is your organization a chapter or part of a larger organization? If so, would any part of SWINE WEEK funds be provided to that organization? _____

What year was your organization founded? _____

FINANCIAL INFORMATION

Please include a simple copy of your annual budget (that the teen Student Council members can understand) and a recent copy of your 501c3.

What year was your 501c3 established? _____

Fiscal sponsor name: _____

Fiscal sponsor address: _____

Do you receive government funding? YES NO Annual Budget: _____

Are you directly affiliated with a national charity? _____

If yes, which organization? _____

What percentage of your annual budget is allocated to:

Research/Education: _____

Salaries/Administration: _____

Operations/Events: _____

Other (Specify): _____

PROPOSAL REQUEST

Program/Project Name: _____

Total Program Budget: _____

Requested Amount: _____

Largest donation in five years: _____

Most recent funds received for your organization:

Amount 1: _____ Date: _____

Amount 2: _____ Date: _____

The students involved with Swine Week like to interact with the recipient. If chosen, how can your organization involve the students of Edmond Memorial High School before, during or after Swine Week? _____

From the valid applications received by the deadline, the Swine Week student chairs and advisor will research all qualified organizations and will select 3-5 organizations as finalists to make a presentation to the Swine Week student chairs and advisor. After the presentations from the finalists, the Swine Week student chairs and advisor will select 2-3 organizations to make a second presentation to the entire Edmond Memorial Student Council. Each finalist organization can bring up to 5 presenters, and each is encouraged to bring visuals, handouts, supplementary information, etc. to help the 30-35 Student Council members learn more about you. (Please do not bring food, drinks or gifts of any value without receiving permission in advance.)

The Swine Week recipient will be chosen by the EMHS Student Council after all presentations are complete. The selected organization will be notified on or before October 15. At that time, additional meetings will be scheduled. The selected organization must be willing to receive considerable media attention and provide press quotes, interviews, logos, photos, videos, as well as personal stories from staff, volunteers and clients (see attached sample contract). The organization must also provide a presence or representative at all Swine Week events, make speeches at assemblies, and assist with promotion when possible. Swine Week will be held March 7-11, 2022.

I, the undersigned, have read and understand the above information and agree to the terms. I understand Swine Week is a student-run event and that the organization I represent will be consulted on some, but not all, fundraising events strategies and logistics.

Signature of Applicant

Date

Printed Name